# PDP Knowledge Study Guide TEST KEY for NLSC

# WORKPLACE Section Key:

- 1. Application
- 2. Black
- 3. Trade Show
- 4. Organizational Chart
- 5. Where would you like to be in five years?
- 6. Compromise
- 7. Entrepreneur
- 8. Time Management
- 9. Ethics
- 10. Priority
- 11. Perseverance
- 12. Reliability
- 13. Competency
- 14. Employment Portfolio
- 15. Cultural Diversity
- 16. Gross
- 17. Shadowing
- 18. Teacher or Employer
- 19. Customer Service
- 20. Start with our current or most recent job

### PERSONAL/GENERAL Section Key:

- 21. Etiquette
- 22. Role Model
- 23. Internal or external
- 24. Structured Style
- 25. Establish a plan
- 26. Survey
- 27. Goal
- 28. Long Term
- 29. Introduction, body, closing
- 30. Service Learning
- 31. Brainstorming
- 32. Question and test style
- 33. Emotions and value style
- 34. Social-people style
- 35. Communication
- 36. Listening
- 37. Interpersonal
- 38. Confidence
- 39. Comprehension
- 40. Communication Skills

### BUSINESS/PARLIAMENTARY PROCEDURES Section Key:

- 41. Agenda
- 42. Main Motion
- 43. The maker of the motion
- 44. Treating other with respect, expressing ideas, keeping an open mind
- 45. Distribute an agenda
- 46. The decision of the minority of members must be followed
- 47. "I make the motion that"
- 48. Every member has right to express ideas or opinions
- 49. 1 (one)
- 50. Business Transacted

#### SKILLSUSA KNOWLEDGE Section Key:

- 51. SkillsUSA: Champions at Work Connecting You to Career Success
- 52. Community Service
- 53. CTSO
- 54. 5 (five)
- 55. Blue
- 56. SkillsUSA Purposes
- 57. Technology
- 58. The Individual
- 59. The SkillsUSA Motto
- 60. The common union of the states and chapters
- 61. Professional Development Program
- 62. SkillsUSA Pledge
- 63. Tim Lawrence
- 64. Total Participation Plan
- 65. Personal Skills, Workplace Skills, Technical Skills
- 66. Workplace Skills
- 67. Personal Skills
- 68. Common Language
- 69. Quality Chapter, Chapter of Distinction (Bronze & Silver), Chapter of Distinction (Gold), Models of Excellence
- 70. Chapter Excellence Program